



William Dedy Santoso

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Microsoft
CERTIFIED
*Technology
Specialist*

Microsoft
CERTIFIED
*Professional
Developer*

William is an IT professional with more than 24 years of total working experience, mainly in IT management, project, information system, system analyst. He has a great communication skill, teamwork, and leadership abilities to manage work and ensure goal achievement. He shows skill in analyzing problems and finds the alternative solutions.

Work Experience

IT Manager

02/2023 to current

PT. Natur Palas Indonesia

Jakarta, Indonesia

Industry:Retail. Specialization:Retail. Role: Management. Position Level: Manager.

Job description:

- Monitor performance of IT Staffs
- Monitor performance of information technology systems
- Troubleshoot hardware and software
- Responsible for server and network security planning
- Writing and sorting out daily operation and maintenance documents

IT Manager

06/2020 to 09/2022

PT. Tems Otomart Indonesia

Jakarta, Indonesia

Industry:Automobile / Automotive / Vehicle. Specialization:Automotive. Role: Management. Position Level: Manager.

Job description:

- Define IT infrastructure strategy, architecture, and processes
- Monitor performance of information technology systems
- Troubleshoot hardware and software issues related to internal IT
- Responsible for server and network security planning
- Writing and sorting out daily operation and maintenance documents
- Creating web developers with great ideas and the latest trends

- Creating content on social media and marketplaces

IT Assistant Manager - Specialist

02/2017 to 05/2020

PT. Ihara Manufacturing Indonesia

Karawang, Indonesia

Industry: Manufacturing, Automobile / Automotive Ancillary / Vehicle.

Specialization: Automotive. Role: Assistant Management/Specialist. Position

Level: Assistant Manager. Project: Traceability & Purchasing System.

Job description:

- Pioneered and created the traceability system resulting in 95% accurately trace back parts each department
 - Pioneered and created a purchasing system that can replace the previous manual system so as to save 3 working days processing time
- Perform IT troubleshooting for each department and reduce purchasing costs by 5%.

Project Manager

12/2015 to 9/2016

PT. Kencana Sakti Buana |

Jakarta, Indonesia

Industry: Government / Defense. Specialization: Logistics/Telecommunication.

Role: Management. Position Level: Project Manager. Project: Government

Project.

Job description:

- Lead a government telecommunication projects
 - Introducing more than 50 staffs to the principal whose training them each project
 - Created project proposals and bill of quantity for each client
 - Performed environmental surveys for new projects
 - Created a work plan and construction budget
 - Built internal and external communication so that the project runs smoothly
- Created a Hospital Management Information System

IT Project and Finance Manager

03/2014 to 12/2015

PT. Bursa Mobil TEM'S Jakarta, Indonesia

Industry: Automobile / Automotive Ancillary / Vehicle. Specialization: IT/Computer

Software. Role: Project Management. Position Level: Project Manager. Project: Parking System, Payroll System, Billing System, Attendance System, Website.

Job description:

- Managing IT Projects to support to the operation manager
- Prepared project management plan, project status reports, and project

documentation

- Anticipated and analyzed project risk, create response plan and monitor risk mitigation
- Controlled of the project to ensure the project can be completed on schedule, on scope, within budget
- Providing analysis and design the software application, those are: The parking system, payroll system, billing system, attendance system. Provided analysis and design the website.
- Troubleshooting hardware and IT infrastructure, those are: The internet configuration, LAN configuration, Operating system configuration and Installation, Database configuration.
- Managing project budget
- Managing the finance and cash flow
- Provided cash flow Statement
- Created monthly financial report

IT Project Manager

03/2012 to 03/2014

PT. Autosurya dan Balai Lelang SUN
Jakarta, Indonesia

Industry: Automobile / Automotive Ancillary / Vehicle. Specialization: IT/Computer Software. Role: Management. Position Level: Project Manager. Project: Auction system, used car system, Billing system, Website.

Job description:

- Lead project management activity IT
- Created the software application auction system, used car system, billing system, and website.
- Performed involving the programmer with all forms of programming problems ,
- Created the auction system, The used car system, The billing system.
- Created the website.
- Perform IT troubleshooting

Application Development

11/2010 to 03/2012

PT. Multipolar Technology Tbk
Banten, Indonesia

Industry:Computer / Information Technology (Software). Specialization: IT/Computer Software. Role: Software Engineer/Programmer. Position: Level Supervisor.

Job description:

- Developed of the Bank Indonesia Report System (BI LBU, LKPBU)
- Fixed the bug report system
- Performed backup and deployment system to the client of Bank Indonesia Report System (BI LBU, LKPBU)

IT Officer

04/2004 to 11/2010

C.V Setia Kasih

Bandung, Indonesia

Industry: Automobile / Automotive Ancillary / Vehicle. Specialization: IT/Computer - Network/System/Database Admin. Role: Network/System Engineer. Position: Level Supervisor,

Job description:

- Performed technical support, software, hardware and IT infrastructure
- Performed the solution development,

System Analyst

07/2001 to 05/2004

AIT Sigma Sdn Bhd

Jakarta, Indonesia

Industry: Computer / Information Technology (Software). Specialization: IT/Computer Software. Role: System Analyst. Position Level: Supervisor.

Job description:

- Updated bug reports of general ledger system
- Debugging the structures, queries, codes, store procedures and modules, Maintain database client.

Programmer Analyst

01/1996 to 04/1999

Sinar Mas Group

Jakarta, Indonesia

Industry: Insurance. Specialization: IT/Computer Software. Role: Software Engineer/Programmer. Position: Level Staff.

Job description:

- Created system integrated of the accounting system
- Developed form management application system

Skills

Python - 2+ years

MySQL – 5+years

Django – 2+ years

PHP – 2+ years

.NET – 10+years

SQL Server - 10+ year

Photoshop - 2 years

E-Commerce - 3 years

Hardware And Software Troubleshooting - 10+ years

Web Design And Development - 10+ years

Project Management - 10+ years

Microsoft Project - 10+ years

Intermediate Accounting - 3 years

Banking and Finance - 2 years

English - 10+ years

Machine Learning – 2+ year

Artificial Inteligence – 2+ year

Education

Bina Nusantara University

Bachelor's

Management Information System

Jakarta, Indonesia

08/1993 to 09/1997

GPA 2.81

Bible University

Master's

Biblical Studies

Missouri, USA

05/2019 to 06/2020

GPA 4.0

Certification

Jul 1995 – Oct 1995, Japanese Language Shizen Nihongo Koshu, Jakarta

5-30 Apr 1999, English Language Center ELS, California

May 2001 – Jul 2001, Course Web, Java, and UNIX, The South Eastern Institute of-
Computer Technology, Tennessee.

Jul 2016 – Jul 2017, Membership of the Project Management Institute

Dec 2017, Prince2 Foundation Certificate in Project Management

July 2021, Duolingo English Test Language proficiency assessment exam

Link to secure online certificate at <https://certs.duolingo.com/dwrwzv66>

About Me

Male, 48 years old, Indonesian

Interests with Saxophone, Skateboarding, Badminton, and Swimming